



Minister to Children, Youth, and Families
St. Paul's Episcopal Church and Preschool, Alexandria, VA

St. Paul's Episcopal Church and Preschool in Alexandria, Virginia is seeking a faithful, welcoming, flexible, creative, and inclusive Minister to Youth, Children, and Families. This person will develop faith and spiritual formation programs for children and youth, and support parents in their faith and parenting, working closely with clergy and staff. This is a lay, full-time position with benefits; competitive salary commensurate with experience. Reports to Senior Associate Rector.

Start date: August 1, 2024; *Express interest to Senior Associate: The Rev. Jenni Ovenstone (jenni@stpaulsalexandria.com.)*
Please include cover letter, resume, and 3 references

Expectations:

- Deep and grounded faith that undergirds and infuses ministry
- Authentic relationships with youth, children, and their families to be a pastoral presence and emotional support, and a resource for faith, learning, and spiritual practice
- Develop and maintain programs and resources for youth, children, and families that are enjoyable, safe, instructive, challenging, encouraging, creative, developmentally appropriate, and steeped in Episcopal and Christian identity
- Collaborate with clergy, staff, and lay leaders to strengthen and support formation, participation, engagement, and leadership of young people and their families throughout parish life, worship, and ministries

Responsibilities:

- **Organizing and overseeing Children's Ministries**
 - Supervise and support Sunday morning nursery childcare staff for ages 0-3.
 - Plan and organize formation for preschool through 5th grade, including selecting curriculum, coordinating supplies, recruiting, training and supporting volunteer teachers, and providing a ministry of presence on Sunday mornings.
 - Work in collaboration with Director of Music to support formation through children's music ministries
 - Organize and implement summer Vacation Bible School
 - Work with Director of Music to organize and implement summer Music Camp
- **Organizing, overseeing and leading Youth Ministries**
 - Plan and organize (currently Sunday evening) formation for middle and high school students, including recruiting, training and supporting volunteer leaders, coordinating dinners, planning faith-building activities, helping to build community among youth
 - Develop additional learning opportunities for youth during the week and/or Sunday morning
 - Supporting parents as the primary faith-builders in their families; facilitating relationships and learning opportunities among youth parents, in partnership with Senior Associate Rector
 - Work in conjunction with clergy to prepare interested teens for Confirmation
 - Leadership and engagement in regional youth events and diocesan youth ministry opportunities
 - Planning and leading summer mission trip or pilgrimage for youth, including fundraising

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- **Leadership in family worship services**
 - Collaborate with clergy to design, build, support, and offer leadership for 9 am Family Worship and connected worship ministries
 - Collaborate with clergy to plan and help lead special family-g geared worship services
- **Serve as Chaplain to St. Paul's Episcopal Preschool**
 - Lead weekly chapel services
 - Develop relationships with and provide pastoral support to teachers, staff, and school families
 - Develop ways to integrate school families into church worship and activities, in partnership with Sr. Associate
- **Coordinate and Support Family Ministries**
 - Collaborate with Sr. Associate/adult formation ministries to design, lead and support multi-generational family opportunities for formation and fellowship
 - Plan and lead regular outreach opportunities for youth, children and families
 - Staff liaison for Shrine Mont weekend, in addition to coordinating and leading weekend activities for children and youth
- **Program Administration**
 - Communicate regularly with staff and the St. Paul's community through email, newsletters, social media
 - Regular targeted communications and registrations for children's, youth, and family ministries, in addition to working through all-parish communication channels
 - Track and oversee Safeguarding training and practice for all areas of parish life involving young people
 - Planning for and managing budget for responsible areas of ministry

Qualifications

- Deep and thoughtful Christian faith and appreciation for the Episcopal tradition
- Experience with and passion for working with children and youth
- Enthusiasm for reaching out to and including newcomers, including non-traditional families
- Organizational and administrative skills for running programs and recruiting help
- Experience in managing a budget
- Trainings/certifications (already completed or to be completed:) Godly Play, Safeguarding God's Children, anti-racism training, First-Aid and CPR
- Oral and written communication skills